



**Personal Property Policy**

**Date of Adoption/Revision:  
04/2018**

Patrons are responsible for personal items left unattended in the library or on library property. Cars should be locked and valuable items hidden from view. The library cannot be responsible for loss of any unattended personal item.

Bicycles must be parked only at the bike racks provided at the front of the library and we recommend that they be locked for safety. Bicycles may not be parked on public walkways, planters, or brought inside the library.

Patrons may check out bike locks at the circulation desk during regular business hours. Locks must be returned to the circulation desk by closing time. Patrons must sign a waiver and leave a deposit (license, credit card, school ID) in order to check out a bike lock. The library is not liable for the theft of a bike while a library bike lock is in use. Bike locks are a courtesy provided to our patrons.

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Approved by GPL Board of Trustees

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Date